

AIG Travel Assistance Website and App User Guide

With increasing travel security and health risks, navigating the world of international travel requires a new level of sophistication in order to stay safe and secure. Whether it's prior to travel, during the trip, or after the return home, our secure, member-only Travel Assistance Website and App provides travelers with convenient access to in-depth travel, security and health information 24/7/365.

This user guide contains instructions on how to navigate the secure Travel Assistance Website and App. If you require additional technical support related to the website or app, please click on "Contact Us" from the website and complete the form.





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Travel Assistance Website Features

Alerts contain security level developments, such as terror attacks, large-scale demonstrations and protests, major strikes, infrastructure/aviation/weather/health disasters or disruptions, significant threats, government warnings, major elections, ethnic or civil unrest and attacks that may affect your travel destination(s) and specific travel dates and are provided via email and/or SMS. Also, subscribe to Editorial Travel News alerts for webinars or latest travel topics.

Country Reports provide key information on political conditions, security issues, travel logistics, cultural factors, contact details and health advisories.

Case Studies help you understand how we assist travelers from minor injuries to life-threatening situations.

Travel Articles share the latest travel tips and news on destinations worldwide.

Travel Health educates travelers on health-related concerns, precautions and requirements for destinations and ability to create personal travel health profiles.

Medical Risk Map educates travelers on health-related concerns, precautions and requirements for 196 destinations.

Security Awareness Training provides you with online travel safety videos and knowledge tests which offer basic tools and information to be an aware, organised and prepared traveler.

In addition, the comprehensive desktop travel assistance website is mobile-friendly on all smartphone and tablet devices.

Travel Assistance App Features Available for Apple and Android Smartphones

Country Reports provide key information on political conditions, security issues, travel logistics, cultural factors, contact details and health advisories with the ability to favourite reports.

Security Travel Alerts emails subscriptions can be managed via the app to obtain security level developments that may affect your travel destination(s) (subscribed travel alerts will be sent to the registered user's email address and/or mobile number).

Security Awareness Training provides you with online travel safety videos and knowledge tests which offer basic tools and information to be an aware, organised and prepared traveler.

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Registration and Login Instructions for New Users on Desktop or Mobile

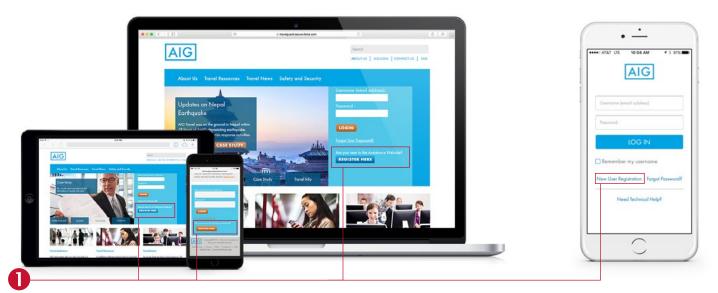
Once you have completed registration, the same login credentials may be used across all entry points (desktop/mobile site/mobile app).



To access the full website on your desktop or smartphone/tablet device, visit: www.aig.com/globalwatch. Visit the Registration Guide section to watch a video tutorial.

OR

To access the mobile app, go to the Apple App Store or Android Play Store from your smartphone and search for AIG and tap on AIG Travel (you must be connected to Wi-Fi or cellular network). The app is only available on smartphones – not tablets.



Register to our website on a desktop, smart phone or tablet web browser OR register on our mobile app.

- 2. Click on "Register." From the app tap on "Country where coverage was purchased" and select "Global Watch."
- 3. Provide name, email address (email address serves as your username) and policy number (if you do not know your policy number please contact your Human Resources or Risk Management Team). If you receive a "duplicate email" error please click on "Forgot Your Password" to reset your password.
- 4. You will receive an automated email (check spam/junk folder) containing instructions to complete secure travel assistance website access. After you have successfully logged in and accessed the secure travel assistance website follow the below instructions for mobile access. You will receive an automated email (check spam/junk folder and allow emails from noreply@salesforce.com and AIGTravelAlerts@e5.aigdigital.com) containing instructions to complete secure travel assistance website/app access.

Instructions for Existing Users on Desktop or Mobile

- 1. To access the full website, go to www.aig.com/globalwatch on your desktop or smartphone/tablet device and log in with your existing credentials (do not click on "Register.")
- 2. To download the mobile app, go to the Apple App Store or Android Play Store from your smartphone and search for "AIG Travel" (you must be connected to Wi-Fi or cellular network) and log in with your existing credentials (do not click on "Register.") The app is only available on smartphones not tablets.

In the event you forgot your password or receive a "duplicate username" message when attempting to log in, please click on the "Forgot Password" link from the login page to reset your password.





A comprehensive website available through multiple digital devices









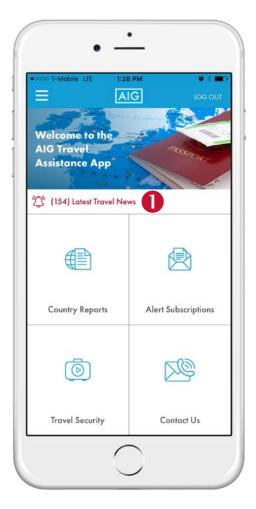
Laptops

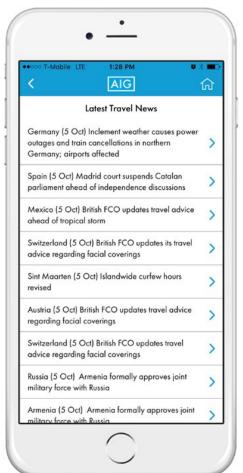
Tablets

Smartphones Mobile-Friendly Site and Smartphone Mobile App

Available for Apple and Android Smartphones (must be connected to Wi-Fi or cellular network)

1 Tap on the travel news ticker or any of the icons from the home dashboard screen.



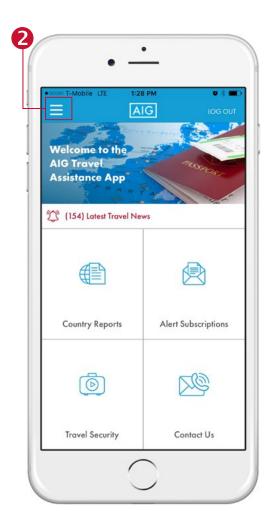


Sidebar Menu

Tap on the hamburger menu (three horizontal lines) to open the sidebar menu.

My Profile

Tap on "My Profile" from the sidebar menu to edit or complete optional profile information.



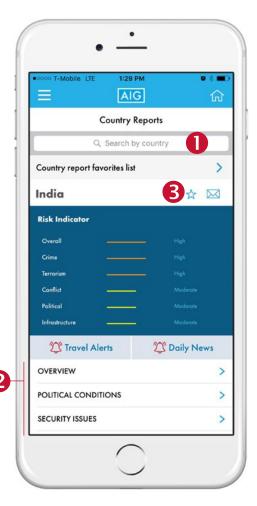


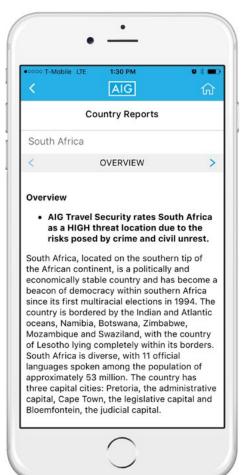


Country Reports

Tap on "Country Reports" from the sidebar menu or home screen to view reports and risk ratings focusing on travel-related crime, terrorism, civil unrest, kidnapping and ransom, transportation, cyber concerns, health and security developments.

- Type in the first few letters of the country in the search bar and the country report will appear.
- 2 Scroll down and tap on the title bars to view more country report information.
- Tap on the star to favourite country report(s).



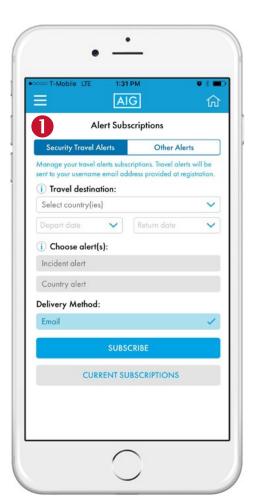




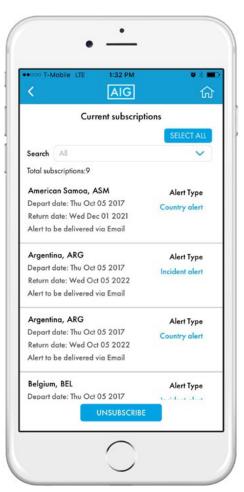
Alert Subscriptions

Tap on "Alert Subscriptions" from the sidebar menu or home screen to subscribe or unsubscribe from email and/or SMS travel alerts containing security level developments that may affect your travel destination(s) (subscribed travel alerts will be sent to the registered user's email address). In the event you do not receive any email alerts, please check your spam/junk folder and allow emails from AIGTravelAlerts@e5.aigdigital.com and noreply@salesforce.com. You may need to contact your organisation's IT email team to allow these email addresses.

- If there are any high security level developments for your chosen travel destination(s), alerts will only be sent during the chosen travel dates. If you do not input travel dates, alerts will be sent at any time if there are any high security level developments for chosen travel destination(s).
- Tap on "Other Alerts" to subscribe or unsubscribe to Global News Watch Alerts (daily alerts covering security global developments, such as political instability, civil unrest, crime patterns, and terrorism) and/or Travel News from AIG such as webinars on the latest travel topics.



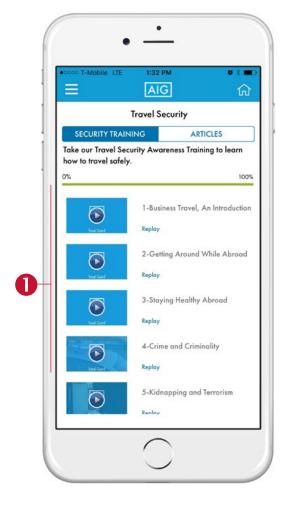




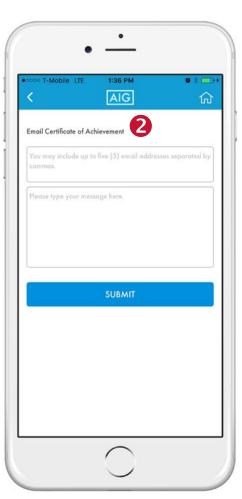
Security Awareness Training Videos

Tap on "Travel Security" from the sidebar menu or home screen and tap on "Security Training." These training videos and knowledge tests can be accessed at your leisure and, once completed, you can receive a Certificate of Achievement via email. This online training provides the tools and information necessary to be an aware, organised and prepared traveler.

- Click on a module to begin training.
- At the end of each training video there will be a brief knowledge test. The entire set of training videos and knowledge tests must be successfully completed in order to email the Certificate of Achievement.

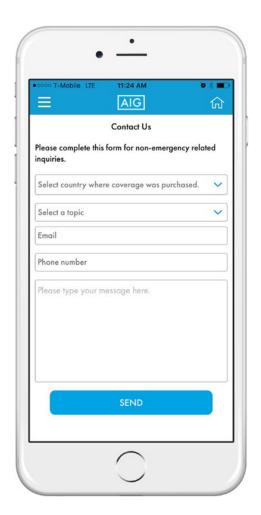






Non-Emergency Contact Form

Tap on "Contact Us" from the home screen or sidebar menu.





We want to hear from you! Please share any comments or feedback about the website or app by filling out the Contact Us form and/or rating us in the App stores.

Navigation and Elements Across Desktop Website

- A utility header appears across the top of all website pages with your name, policy number, assistance phone number, search bar and links to AIG, Contact, FAQ and to Log Out. The AIG logo in the top left corner is clickable and takes you to the home page.
 - After 30 minutes of inactivity the website will immediately log you out.
- The main navigation tabs are within the blue bar. Hover over the tabs to view sub-tabs.
- The footer contains Legal Terms of Use and Privacy links.





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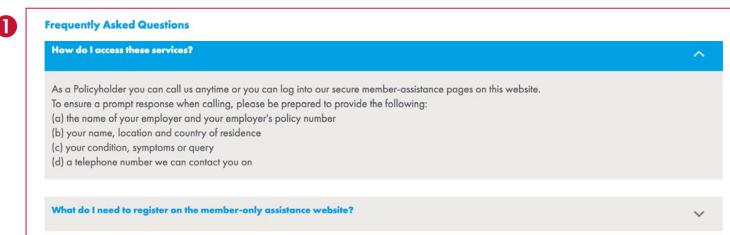
Terms of Use | Privacy |

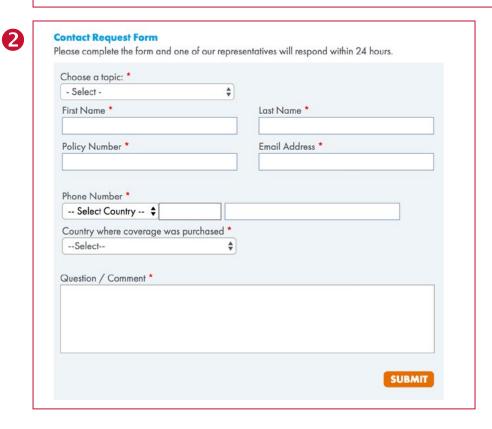
Contact Request Form and FAQ











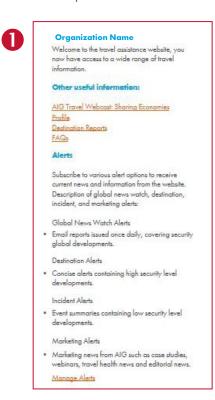
Home Page

The Home page contains a hero carousel with a travel alert ticker and rotating hero banners. You may click on the travel alert ticker for more information. The rotating hero banners contain relevant news and information on website features.



Below the hero carousel are three columns of content information:

- The first column contains the organization's name and welcome message, other useful information and global news watch alerts.
- The second column contains a list of available assistance services, click on each one to learn about travel assistance benefits and services.
- The third column contains a travel security Global News Watch widget with the latest global security news. Click on text or the arrows within the widget to read more. In addition, a Twitter widget pulls in feeds from AIG, Travel Guard®, World Health Organization (WHO), Centers for Disease Control (CDC) and other reputable sites.







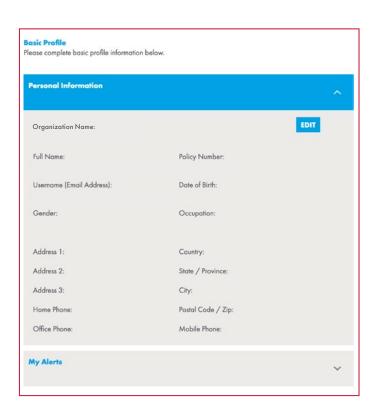
Profile

The Profile page contains a My Basic Profile sub-page and ID Card sub-page.

My Basic Profile

The My Basic Profile sub-page allows you to optionally edit or add personal information on the secure website. The only items you cannot alter are the policyholder's name and policy number.





Alerts

The Alerts page allows you to subscribe to various alert options to receive current news and information from the website.

Global News Watch Alerts

Global News Watch Alerts are issued once daily, covering security global developments, such as political instability, civil unrest, crime patterns and terrorism.



Click on the "Subscribe" button to receive alerts.

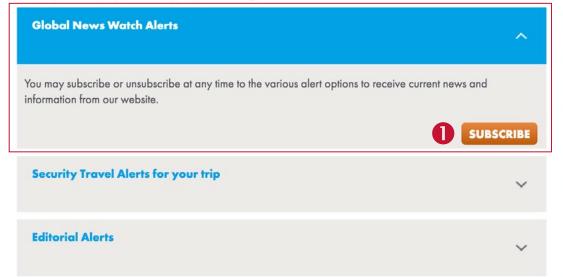
• You can subscribe or unsubscribe from alerts at any time on this page.



Alerts

You may subscribe to the various alert options below to receive current news and information from our website.

Please Contact Us if you need any help subscribing to our email alerts.



Description of Alerts

Global News Watch Alerts

Email reports issued once daily, covering security global developments, such as political instability, civil unrest, crime patterns, and terrorism.

Country Alerts

Concise alerts containing high security level developments that may be of immediate value for your travel destinations and optional travel dates.

Incident Alerts

Event summaries containing low security level developments, such as minor infrastructure / aviation / weather / health issues, minor government / political updates, minor protests, isolated criminal events, strikes by small groups / unions, elections in stable countries that will not likely have a notable affect on security conditions for your travel destination.

Editorial Alerts

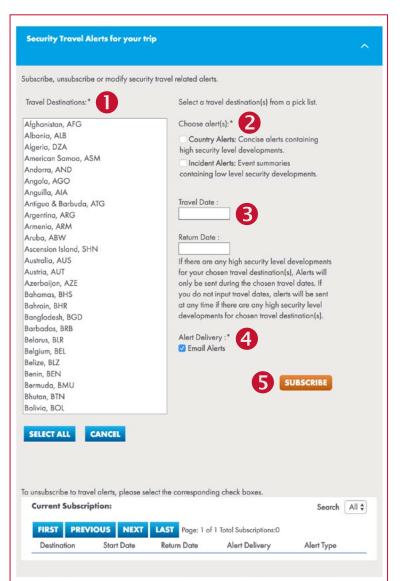
Editorial news from AIG such as case studies, webinars, travel health news and editorial news.

Alerts

Security Travel Alerts

Security Travel Alerts will only be sent if there are security level developments. They consist of:

- Destination Alerts are concise alerts containing high security level developments that may be of immediate value for your travel destinations and optional travel dates.
- Incident Alerts are event summaries containing low security level developments, such as minor infrastructure / aviation / weather / health issues, minor government / political updates, minor protests, isolated criminal events, strikes by small groups / unions, elections in stable countries that will not likely have a notable affect on security conditions for your travel destination.
- In the event you do not receive any email alerts, please check your spam/junk folder and allow emails from AIGTravelAlerts@e5.aigdigital.com and noreply@salesforce.com. You may need to contact your organisation's IT email team to allow these email addresses.



- Select one country or multiple countries within the Travel Destinations picklist. If you wish to subscribe to all countries click on the "Select All" button.
- Choose either a destination alert or incident alert or both within "Choose alert(s)."
- You have the option to input travel dates and if there are any travel incidents you will receive them during the specified dates. If you do not want to input travel dates delete the date fields and alerts will be sent at any time.
- 4 Choose "Email Alerts."
- Click on the "Subscribe" button.
 - You can subscribe or unsubscribe from alerts any time on this page.

Alerts

Editorial Alerts

Editorial Alerts are news from AIG such as case studies, webinars on recent events or health outbreaks, travel health news and editorial news.



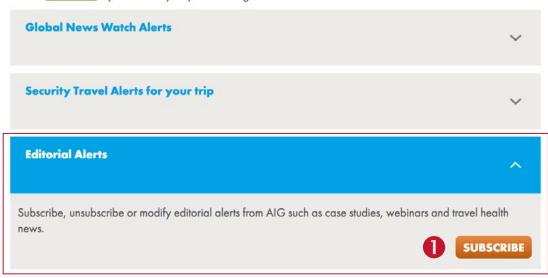
Click on the "Subscribe" button to receive alerts.

• You can subscribe or unsubscribe from alerts at any time on this page.



You may subscribe to the various alert options below to receive current news and information from our website.

Please Contact Us if you need any help subscribing to our email alerts.



Description of Alerts

Global News Watch Alerts

Email reports issued once daily, covering security global developments, such as political instability, civil unrest, crime patterns, and terrorism.

Country Alerts

Concise alerts containing high security level developments that may be of immediate value for your travel destinations and optional travel dates.

Incident Alerts

Event summaries containing low security level developments, such as minor infrastructure / aviation / weather / health issues, minor government / political updates, minor protests, isolated criminal events, strikes by small groups / unions, elections in stable countries that will not likely have a notable affect on security conditions for your travel destination.

Editorial Alerts

Editorial news from AIG such as case studies, webinars, travel health news and editorial news.

Resources

The Resources page contains noteworthy resource links for travellers (links to external websites are not owned or managed by AIG).



Resources

The following are some noteworthy resource links for travellers (links to these external websites are not owned or managed by AIG).

World Health Organization

Centers for Disease Control and Prevention

Translations

Visa & Embassy

Wikipedia

World Weather

Currency Calculator

International Time

World Clock Meeting Planner

International Phone Directory

International Airports

International Herald Tribune

International Country Calling Codes

Worldwide Holidays and Observances

Embassy World

MD World

Health

The Health page will help you learn how to stay healthy during travel, as well as research your destination and prepare for trips ahead of time.

Medical Risk Map

The Medical Risk Map allows you to view health-related concerns and risk rating across the world.

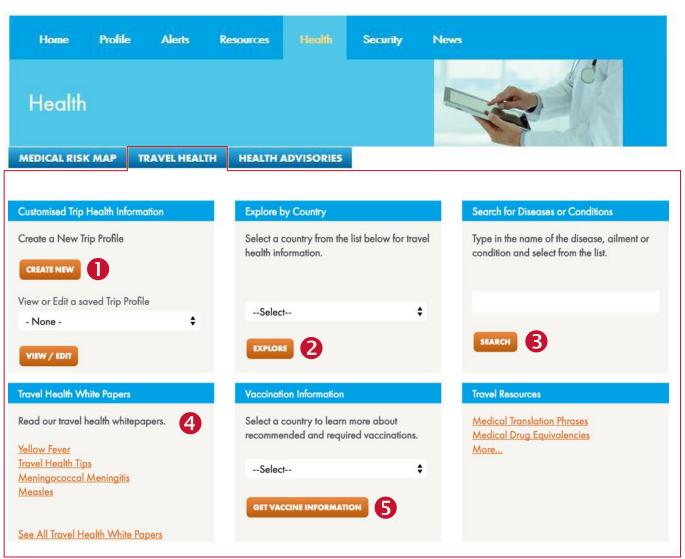


Health

Travel Health

The Travel Health sub-tab contains personalised travel health profiles, country health reports, disease directory, vaccination information and whitepapers.

- Click on the "Create New" button to answer a brief form. Once you have completed the form a travel health trip profile will automatically appear. You can view or edit saved travel health trip profiles at any time.
- Click on the dropdown under Explore by Country. Select a country you are interested in viewing. You can save, print or email these reports at any time.
- Click on the dropdown under Disease Directory. Select a disease or ailment you are interested in viewing. You can save, print or email these reports at any time.
- 4 Click on any of the whitepaper titles you are interested in viewing. You can save, print or email these reports at any time.
- Click on dropdown under Vaccination Information. Select a country you are interested in viewing. You can save, print or email these reports at any time.



Health

Health Advisories

The Health Advisories sub-tab contains health advisories, webcasts and whitepapers produced by AIG Travel.



Health Advisories



Travel Health Advisories

Ebola overview

Yellow Fever Travel Health Advisory, April 2017
Tuberculosis Health Advisory, March 2017
Zika Virus, August 2016
Typhoid Fever, October 2015
Southeast Asia Haze, October 2015
MERS, June 2015
Flu, February 2015



World Health Days

Autism Awareness

Down Syndrome

Immunization

Malaria

Tuberculosis

Vector Born Diseases



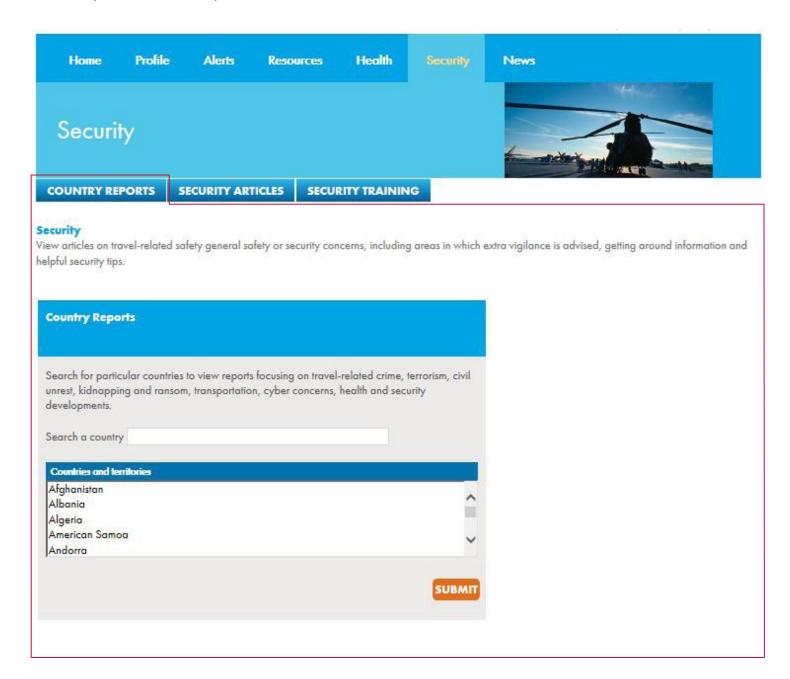
Health Safety Guides

Ramadan Health Tips Hypothermia Guide

Security Services

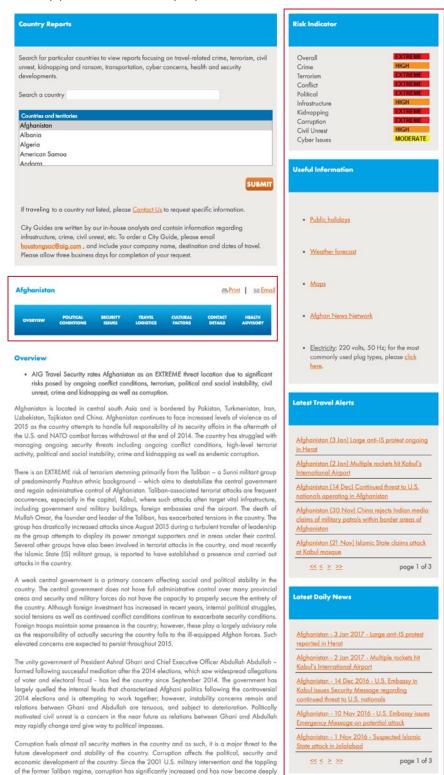
The Security Services page contains in-depth global security information covering a wide range of topics, such as political uprisings, military actions, terrorist attacks, natural catastrophes, disease outbreaks and cyber threats.

The Security Services sub-tab explains benefits and services.



Country Reports

The Country Report will load, and you can click on sub tabs to view information on political conditions to cultural factors. A risk indicator, useful links (e.g., maps, public holidays, weather, and electricity voltage) and latest alerts are displayed. You may print or email country reports.



entrenched in everyday operations of the government and security and civil services.

Security Articles

The Security Articles sub-tab contains general articles on travel-related safety, general safety or security concerns, including areas in which extra vigilance is advised, getting around information and helpful security tips.



News Articles

View articles on travel-related safety, general safety or security concerns, including areas in which extra vigilance is advised, getting around information and helpful security tips.



Conflict management H
Natural and environmental hazards Pr
Security advice for women Te



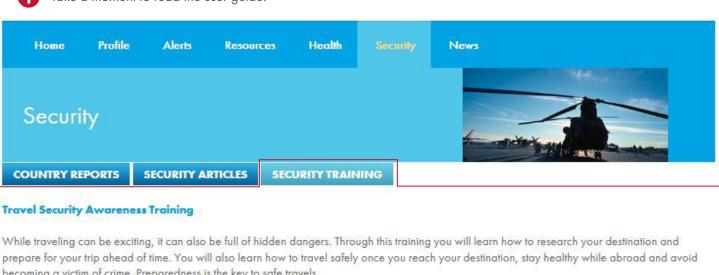
Home security advice
Protecting your person and property
Terrorism and civil threats

Security Awareness Training

The Security Awareness Training videos sub-tab contains online travel safety videos and brief knowledge tests for each one. These videos and knowledge tests can be accessed at your leisure and once completed a Certificate of Achievement will display. This online training provides the tools and information necessary to be an aware, organised and prepared traveler.



Take a moment to read the user guide.



becoming a victim of crime. Preparedness is the key to safe travels.

In order to complete your Travel Security Awareness Training, you must take the knowledge test located at the end of each training module. The entire set of training modules and knowledge tests must be successfully completed in order to receive the Certificate of Achievement.

Please also take a moment to read the user guide, accessed by clicking here



Each security video module must be completely viewed, including quiz completion, to be marked complete. Videos may be viewed in any order. Overall Percentage 100%

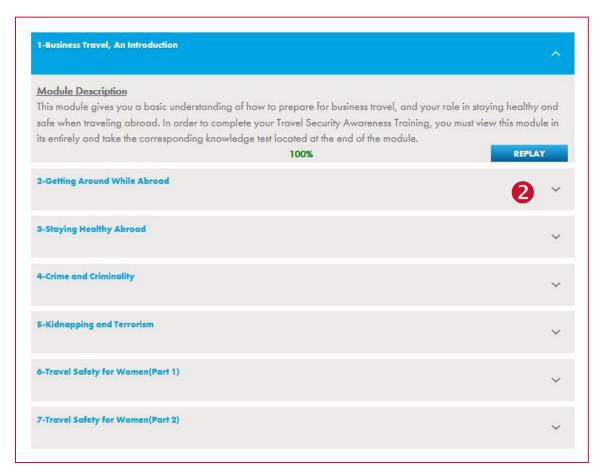
1-Business Travel, An Introduction

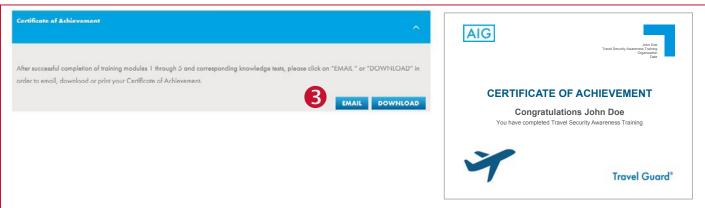


2-Getting Around While Abroad

Security Awareness Training

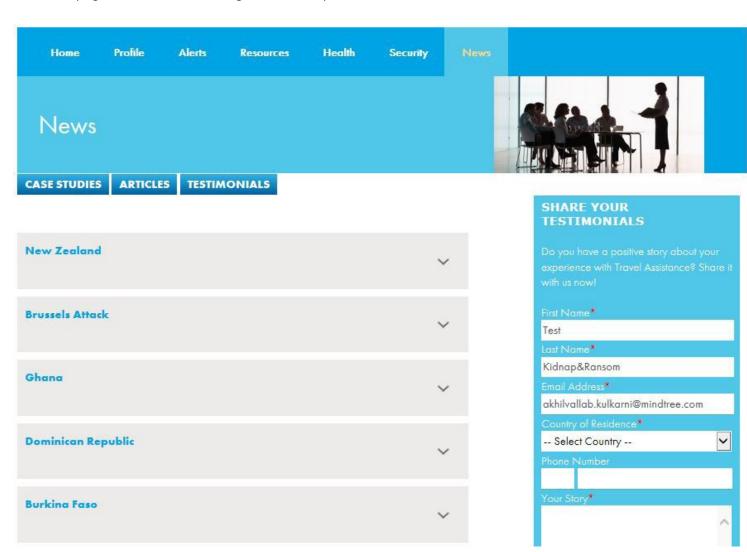
- Click on a module to begin training.
- At the end of each training video, you will take a brief knowledge test. The entire set of training videos and knowledge tests must be successfully completed in order to receive the Certificate of Achievement.





News

The News page contains case studies, general travel tips and news worldwide.





Travel Guard®

AIG Travel, Inc., a member of American International Group, Inc., is a worldwide leader in travel insurance and global assistance. Travel Guard* is the marketing name for its portfolio of travel insurance and travel-related services, including medical and security services, marketed to both leisure and business travelers around the globe. Services are provided through a network of wholly owned service centers located in Asia, Europe and the Americas. For additional information, please visit our websites at www.aig.com/travel and www.travelguard.com.

American International Group, Inc. (AIG) is a leading global insurance organization. Founded in 1919, today AIG member companies provide a wide range of property casually insurance, life insurance, refirement products, and other financial services to customers in more than 80 countries and jurisdictions. These diverse offerings include products and services that help businesses and individuals protect their assets, manage risks and provide for retirement security. AIG common stock is listed on the New York Stock Exchange and the Tokyo Stock Exchange.

Additional information about AIG can be found at www.aig.com | YouTube: www.youtube.com/aig | Twitter: @AlGinsurance | LinkedIn: www.linkedin.com/company/ai

AIG is the marketing name for the worldwide property-casualty, life and retirement, and general insurance operations of American International Group, Inc. For additional information, please visit our website at www.aig.com. All products and services are written or provided by subsidiaries or affiliates of American International Group, Inc. Products or services may not be available in all countries, and coverage is subject to actual policy language. Non-insurance products and services may be provided by independent third parties. Certain property-casualty coverages may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds, and insureds are therefore not protected by such funds.